

Freelance Communications and Grants Support Alex Ferry Foundation

Location: Remote with occasional UK travel and hours in London office.
Hours: 0.2 (one day per week)
Contract: Freelance for 6 months (with potential to extend)
Pay: £200-£250 per day. Expenses will be paid for travel outside usual places of work.

About us: The Alex Ferry Foundation is an independent funder, deeply rooted in the trade union movement. Our mission is to serve workers and former workers within their communities as well as supporting and promoting access to good, secure work, both now and into the future.

We deliver this mission in two ways. First, we make community grants across the UK, using a devolved decision-making process centred around local trade union committees. And second, we fund a suite of research grants focused on issues such as shorter working time, just transition, the future of work, workers' rights and the labour movement.

Please see our [annual review](#) for more information about what we do.

About you: You will be a committed, flexible and enthusiastic individual with great communication skills, diplomacy, an eye for detail, creative flair and a familiarity with the issues we fund. You will be keen to produce high quality and impactful written and visual content, as well as building good relationships with our internal stakeholders in the trade union movement.

The Alex Ferry Foundation is fully committed to equity, diversity and inclusion in our sector. We want this to be reflected in the diversity of the people who work for us and we welcome applications from people from all backgrounds and identities.

About the role: As the foundation expands its grant-making programme, we are seeking additional support in the following key areas:

Communications

- Creation of high quality written and visual content such as research summaries, social media assets, newsletter stories, web copy and blogs
- Ensuring our website reflects the full range of our work
- Scheduling social media content
- Creatively driving awareness of the Foundation and its work among key stakeholders

Grants administration

- Driving internal communications with our union stakeholders
- Some desk-based grants research
- Occasional administrative duties

Next steps: We are keen to keep the process as light touch as possible, and to that end are happy to discuss the role in more detail with interested and appropriate applicants.

If you are interested in exploring this further, please send your CV to info@ferryfoundation.org.uk by **1st November**. Do get in touch if you require further information or would like to arrange a discussion about this role.