



Role: Adviser to the Programme Committee (voluntary)

Application deadline: 27 September 2021

Summary

We fund work at the nexus between climate change and forced displacement. We recognise that climate change and forced displacement are interrelated and that forcibly displaced people are particularly hard hit by the climate crisis. We're looking for an adviser to join our Programme Committee to help us refine our funding programme and identify inspiring and effective organisations to fund.

About us

We are an endowed family Foundation distributing around £450k in grants every year. Until last year we were known as the J.A. Clark Charitable Trust. The Trust was established in 1970 by J. Anthony Clark (1908 – 1985). Tony worked at C&J Clark Ltd. eventually becoming Chairman.

Our objective: To increase the climate resilience of forcibly displaced people and their host communities, while promoting environmental recovery and protection. We also help those at acute risk of displacement

Our 2020 to 2030 strategy is designed to evolve over time as we learn from the grants we make and in response to changes in need and demand. We are just coming to the end of our designated learning phase and from 2022 onwards will narrow our focus. We make grants to both UK and non-UK charities.

Grants: We currently have two open calls for applications per year. We award one-year project-based grants to non-profits with annual incomes below £10 million. The maximum grant available is £30,000. From 2022 onwards we will make larger multi-year grants.

Our approach: We are a flexible, trust-based funder. We establish relationships with our grantees, listen to them and respond to their needs.

Governance: In 2020 we converted to a Charitable Incorporated Organisation (CIO). We have a board of five Trustees with a Chair and Vice-Chair, four of the Trustees are descendants of the founder. We have two sub-committees (programme and finance) which undertake much of the detailed work and make recommendations to the Board. JAC Trust employs a Director, Daniela Lloyd-Williams, to manage the Trust on a day-to-day basis.

We are a founder signatory to the Funder Commitment on Climate Change and members of the Association of Charitable Foundations and the Environmental Funders Network.

About the Programme Committee

The Programme Committee is central to the work of JAC Trust. It has five members, meets six times a year and its core responsibilities are to:

- refine the funding strategy
- establish and oversee the grants process
- assess all applications to JAC Trust and make recommendations for funding
- review all monitoring and grant reports



About the role

We want someone to provide:

- a) advice and offer comment on grant applications.
- b) expertise on the interrelationship between climate change and forced displacement and insights into the ecosystem of organisations that operate in this space.
- c) advice on how JAC Trust may best support efforts to increase the climate resilience of forcibly displaced people, their hosts and those at acute risk of displacement.

What we are looking for

- sound knowledge and experience of working in our area of focus (climate change resilience in humanitarian/international development settings)
- experience of working for an NGO or other non-profit organisation
- strong analytical skills in order to review and assess applications
- an ability to separate personal interests from the role, and think and contribute objectively
- the capacity to work cooperatively with others in pursuit of our shared aims

Terms

This is a voluntary appointment and therefore an **unpaid** role.

The adviser is expected to attend up to 6 meetings of the Programme Committee per year. All meetings are virtual and held 5-7pm. There will be occasional contact with the Director outside the meetings.

The post is advisory. The post holder will not be held responsible for JAC Trust's actions.

The appointment is for three years and may be renewed by agreement.

Employees, trustees or volunteers of a charity that has applied for, or might apply for, a grant from JAC Trust can become an Adviser. If appointed, they will need to declare an interest and not take part in any discussions about their own organisation.

How to Apply

Please email your CV along with a covering letter of not more than 2 pages to daniela@jaclarktrust.org.

We are committed to equality of opportunity and welcome applications from individuals regardless of age, gender, ethnicity, disability, sexuality, social background, religion and/or belief.

Process and Timescale	2021
Application Deadline: please email your CV plus cover letter to daniela@jaclarktrust.org	27 September 2021
Meeting with candidates: a shortlist of candidates will be invited to meet our Director and 1-2 members of the Programme Committee	w/c 4 October
First meeting of Programme Committee	19 October

If you would like to discuss the role further please contact Daniela Lloyd-Williams at daniela@jaclarktrust.org

For more information about the JAC Trust please visit our website www.jaclarktrust.org