

# Finance, Audit and Operations Committee external member



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# Foreword

## from the committee Chair



Where we live and the conditions in which we live have a profound impact on our health and the health of those around us. This means that the poorer we are, the younger we will die, and that we will live for more years with ill-health. We believe that this kind of health inequality is a matter of profound and avoidable social injustice.

Our work is centred around supporting local people to help make change happen; We work in partnership with local people and we don't 'do' to them. We support them to create the changes they feel are needed to make their neighbourhoods even better places to grow, live, work and age.

How we work is challenging. It means letting go of power and supporting longer-term and systemic changes at a local level. So far, we have supported over 3,180 local organisations and over 597,000 local people to be more in control of the decisions which affect them every day. To date we have received over £11.8m to address health inequalities in Great Britain.

We want to ensure our committees reflect people we support through our work and are aware of the under-representation of certain groups in the sector. We very much welcome applications from people from Black, Asian, and minoritised ethnic backgrounds, disabled people and people from lower socio-economic backgrounds.

We look forward to hearing from you.

**Tommy McIlravey**

Chair of the Finance, Audit and Operations Committee



# About us

The Trust was set up to address health inequalities in Great Britain and create fairer places in which to grow, live, work and age. Through our funding and support, we encourage resident-focused approaches as a means of addressing the underlying structural causes of health inequalities.

## Our vision

People's Health Trust believes in a world without health inequalities.

We believe that where you live should not reduce the length of your life or the quality of your health.

Health inequalities remain stubbornly persistent across Great Britain. The Trust was set up to address these inequalities and create fairer places in which to grow, live, work and age.

Our work focuses on the social determinants of health. We aim to ensure that local people design and lead ideas which are about their neighbourhoods and work to ensure that money is targeted at those places most affected by disadvantage.

We are now in year two of our new three-year strategy which puts local people at the heart of all that we do.

## Our three-year strategy

2019 to 2022

- Investing in organisations, skills and spaces to better enable local organisations to act on the social and economic causes of health inequalities
- To develop strong local and national external partnerships and establish ways of working together to act on the real causes of health inequalities
- Ensure the Trust is in good health, capable of supporting its vision and objectives

[Read our Annual Review](#)



## Our Board of Trustees

**Paul Ballantyne** - Trustee for Scotland and member of FAOC\*

**Leandra Box** - Trustee and member of PRAC\*\*

**Prof. Elizabeth Dowler** - Trustee and member of PRAC \*\*

**Jenny Edwards CBE** - Chair

**Jackie Lodge** - Deputy Chair and member of FAOC\*

**Tommy McIlravey** - Trustee and Chair of FAOC\*

**Barbara Simmonds FCA** - Trustee and member of FAOC\*

**Duncan Stephenson** - Trustee and Chair of PRAC\*\*

**Shavanah Taj** - Trustee for Wales

\* Finance, Audit and Operations Committee

\*\* Policy, Research and Advocacy Committee



# Our Board of Trustees

# The opportunity

## About the post

People's Health Trust has two Committees which have delegated responsibilities from the Board of Trustees, regularly reporting to the Board and providing assurance that their key purpose is being achieved. The Committees are made up of People's Health Trustees and Independent Members. As an Independent Member of a Committee you will bring your knowledge and expertise and apply it to the areas that come under the Committee's remit, as set out in its Terms of Reference (TOR).

### **About the Committee:**

The Finance, Audit, and Operations Committee (FAOC)'s main duties as per the TOR are summarised as follows:

- To advise the board of trustees on the minimum and optimum level of internal and external audit arrangements. To plan, oversee, review and report on such arrangements.
- To advise the Board on all investments, and taking direction from the Board in relation to investing Trust funds and selling investments.
- To recommend the annual budget to the Board and scrutinise in-year and end-of-year management accounts
- To advise the Board on matters of risk and performance.
- To advise the board of trustees and Leadership Team on strategic matters relating to legal and human resources, including safeguarding and data protection.
- To offer advice and guidance to the Executive as required.

In addition, an Independent Committee Member should use any specific skills, knowledge or experience they have to help the committee reach sound decisions. This will involve scrutinising committee papers, taking part in discussions, focussing on key issues, and providing advice and guidance requested by the Board of Trustees on issues relevant to the area of People's Health Trust's work in which the Independent Committee Member has specific expertise.



# Responsibilities:

The Independent Member will act as an external scrutineer on the committee to ensure that the Trust is in sound financial shape and that there is a strong framework for accountability by advising on:

- Financial planning, reporting and management, including investment of funds
- Financial procedures and reporting on audit, including appointment of and working with auditors
- Risk management policy and practice

## **Desirable but not essential:**

- Information technology policy and practice
- Human resources, policies, procedures and practice
- Legal work

## **Person specification:**

An Independent Member of FAOC should be able to demonstrate and provide evidence of the following:

- An accountancy background, being a full member of ICAEW, ACCA, CIPFA, ICAS, CAI or CIMA
- Experience of charity financial management and accounting policies and awareness of the relevant legal and financial regulations
- Experience of scrutinising accounting and risk management policies
- Knowledge of governance arrangements
- Experience at senior level in a charity/business environment
- An ability to think in a strategic, innovative, agile and flexible way
- Experience of contributing regularly, constructively and with respect for other views to strategic planning or project meetings
- Excellent interpersonal and communication skills and a strong team player
- An interest in the work undertaken by People's Health Trust
- A willingness to devote the necessary time and effort to fulfil the duties as a committee member



## Terms of appointment

Independent Committee Members are usually appointed for a period of three years, with eligibility for a further two three-year terms (a maximum of nine years).

Although this role is unpaid, all expenses (travel, accommodation, meals) to meetings are covered. Remuneration for any additional living costs can also be discussed with the Trust.

The role will require a time commitment of attending and preparing for three three-hour meetings a year, during working hours.

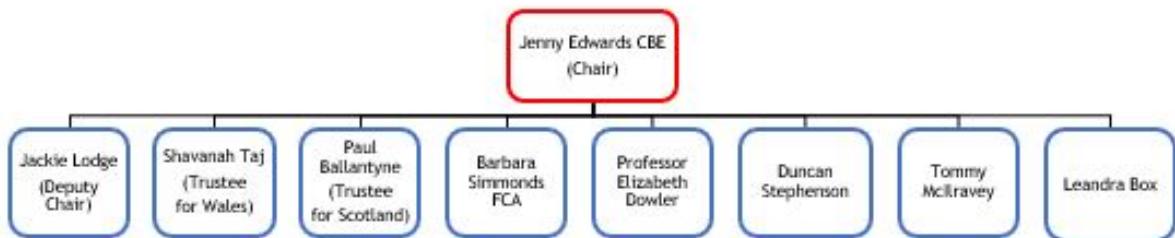
Meetings are held at People's Health Trust offices in London or virtually online in accordance with national restrictions.



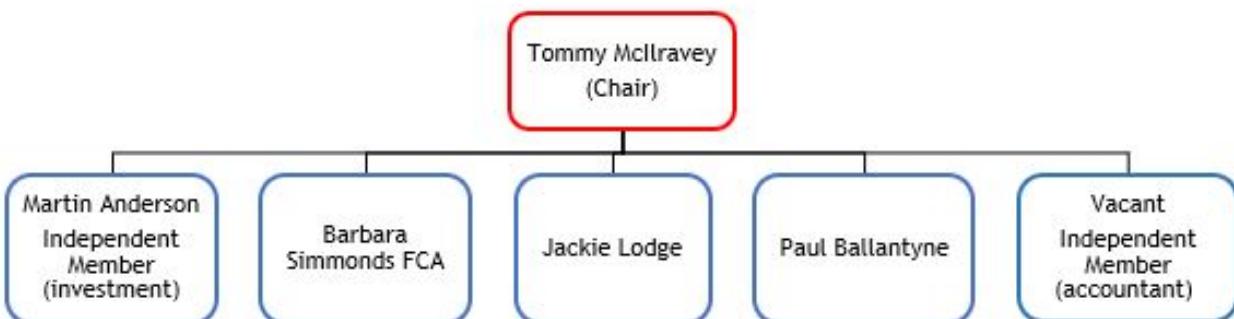
# Our Board and Committees

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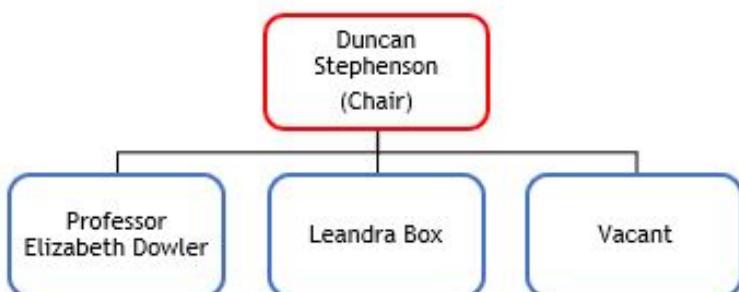
## Board of Trustees



## Finance, Audit and Operations Committee



## Policy, Research and Advocacy Committee





# How to apply

Please forward your CV, supporting statement and completed equality and diversity form to [recruitment@peopleshealthtrust.org.uk](mailto:recruitment@peopleshealthtrust.org.uk).

Please ensure that your statement addresses the essential requirements in the person specification and any desirable requirements you wish to include.

Please limit your statement to 500 words.

We very much welcome applications from Black, Asian and minoritised ethnic people, disabled people and people from lower socio-economic groups.

We are a disability confident employer and commit to offering an interview to disabled people if they meet the criteria.

The closing date for applications is 5pm on Monday 2 August 2021.

Interviews are expected to take place on Monday 16 August 2021.

If you have any questions about the role or application process, please contact Piers Atherton at the email address above.

**The deadline  
for applications  
is 5pm on  
Monday 2  
August 2021**

**people's  
health  
trust**



**Visit our website to find out more**  
[www.peopleshealthtrust.org.uk](http://www.peopleshealthtrust.org.uk)